

**VILLAGE OF PLEASANTON
BOARD OF TRUSTEES MEETING
OF DECEMBER 12, 2023 AT 7:00 P.M.
PLEASANTON COMMUNITY CENTER**

Notice of the meeting was given in advance by posting in three public places, a designated method of giving notice. Notice of the meeting and a copy of their acknowledgment of the receipt of the agenda were communicated in advance and in the notice to the Chairperson and Board of Trustees of this meeting. A true, correct and complete copy of said Ordinance and Resolution can be viewed at the Village Office during regular business hours. All proceedings were taken while the convened meeting was open to the public.

The following Trustees were present at the meeting: Brittany Zwiener, Mike Tracy, Zack Rasmussen & Michael Stubbs. Absent: Ted Eichholz Also present: Katie Griffis, Pat Epley & Zach Larchick.

The meeting was called to order by Stubbs at 7:00 p.m.

Stubbs announced to all present that the Open Meeting Laws are posted in the Community Center.

Rasmussen moved and Tracy seconded the approval of minutes, claims, employee hours, treasurer's report, bank statements, renewal of water CD's 50937 & 51754, and wire of Series 2014 Sewer Line Project Bond interest on the consent agenda. Yes: Rasmussen, Tracy, Zwiener & Stubbs Absent: Eichholz No: none MC

Claims to be paid: General Fund \$77,542.21 Street Fund \$7,232.54 Water Fund \$11,579.75 Sewer Fund \$3,387.36 Bond Fund \$2,307.50 Gross payroll \$13,970.41 IRS taxes \$3,312.50 NE Dept Rev Sales Tax \$216.71 Black Hills Energy \$244.37 Buffalo Co Sheriff-cont. \$151.71 Dawson Public Power \$1,970.72 DTCC-bond int. \$2,017.50 Frontier \$138.10 & \$87.80 Hand Machine-UPS \$47.62 Intuit Payroll \$26.25 & \$44.73 JIL Asphalt-st proj. \$70,076.83 Lee Enterprises-pub. \$63.45 Menards-sup \$263.70 Midwest Service & Sales-signs \$190.80 NAPA Auto-sup \$18.90 NDEE-water bond \$7,372.86 NE Public Health Lab \$15.00 Nichols Repair-auto rep. \$192.05 OnSolve-ann. fees \$32.00 Ravenna Sanitation \$196.00 & \$2,409.00 TC Bank-wire \$20.00 Trotter Service-fuel & sup. \$791.41 Verizon-cell \$102.69 Zach Larchick-cell \$50.00

Pat & Zach gave the maintenance report. They are going to purchase some tin at Menards to finish up the ceiling in the maintenance building. Also, discussion was held on water meter pits. This was requested to be put under Old Business for discussion at next month's meeting.

Rasmussen moved and Tracy seconded to approve the payment to JIL Asphalt in the amount of \$70,076.83 for the 2021 CDBG Street project. Yes: Rasmussen, Tracy, Zwiener & Stubbs Absent: Eichholz No: none MC

Rasmussen moved and Tracy seconded the approval of the Request for CDBG Funds Drawdown. Yes: Rasmussen, Tracy, Zwiener & Stubbs Absent: Eichholz No: none MC

Discussion was held on Change Order No. 2 for the Street Improvements project.

Discussion was held on the Certificate of Substantial Completion for the Street Improvements project. Rasmussen moved and Tracy seconded to approve the Certificate of Substantial Completion for the Street Improvements project. Yes: Rasmussen, Tracy, Zwiener & Stubbs Absent: Eichholz No: none MC

Tracy moved and Rasmussen seconded to approve of the board chair signing the public official bond for Katie Griffis. Yes: Tracy, Rasmussen, Zwiener & Stubbs Absent: Eichholz No: none MC

Tracy moved and Rasmussen seconded to approve the purchase of a \$300.00 gas caddy. Yes: Tracy, Rasmussen, Zwiener & Stubbs Absent: Eichholz No: none MC

Zwiener moved and Rasmussen seconded to approve the purchase of a \$200.00 generator. Yes: Zwiener, Rasmussen, Tracy & Stubbs Absent: Eichholz No: none MC

Tracy moved and Rasmussen seconded to appoint Reed Miller for the 2024 Street Superintendent. Yes: Tracy, Rasmussen, Zwiener & Stubbs Absent: Eichholz No: none MC

Tracy moved and Zwiener seconded the approval of the following appointments and holiday schedule. Yes: Tracy, Zwiener, Rasmussen & Stubbs Absent: Eichholz No: none MC

Appointment of Village Appointed Offices:

Clerk/Treasurer: Katie Griffis
Street/Sewer Commissioner: Patrick Epley
Water Commissioner: Zach Larchick
Cemetery Sexton: Keith Paitz
Village Attorney: Preston Peterson

Appointment of Village Planning Board:

3 Planning Commission Members for 3-year appointment:
Brian Dael
Garrett Leithoff
Reese Shafto

Appointment of the Designation for Legal Publication: Kearney Hub

Appointment of the Village Engineer: Miller & Associates

Appointment of the Village Floodplain Administrator: Miller & Associates

Appointment of Village Street Superintendent: Reed Miller

Appointment of Village Auditor: Janet Rowling, CPA, PC

Approval of 2024 Village Holiday Schedule

January 1, 2024	New Year's Day
January 15, 2024	Martin Luther King, Jr. Day
February 19, 2024	President's Day
April 26, 2024	Arbor Day
May 27, 2024	Memorial Day
June 19, 2024	Juneteenth
July 4, 2024	Independence Day
September 2, 2024	Labor Day
October 14, 2024	Columbus Day
November 11, 2024	Veteran's Day
November 28, 2024	Thanksgiving Day
December 25, 2024	Christmas Day

With no other business to discuss, Stubbs adjourned the meeting at 8:02 p.m.

Respectfully submitted, Katie Griffis